



Parametrix, Inc.

Consultants in Engineering and Environmental Sciences

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TRANSMITTAL FORM

To: **Janet Lumsford**
City of Bremerton
3027 Olympus Drive
Bremerton, WA 98310

Date: **April 18, 2001**
Project Number: **235-1896-803 (01) (01)**
Project Name: **Sesko Property**
Abatement

We are transmitting the following materials:

Draft scope of work and budget for preparing plans, specifications, and estimates for abatement activities.

Comments:

Please review the scope of work and provide comments. I suggest we meet to discuss the work elements and the expectation of progress of work. Please note there is inherent uncertainty in the work and based on the inventory and abatement criteria additional work may be necessary.

I look forward to meeting with you soon.


PETER

These are: ☐ PER YOUR REQUEST
☒ FOR YOUR INFORMATION
☒ FOR YOUR REVIEW AND APPROVAL
☐ FOR YOUR FILES
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Sent Via: ☐ U.S. MAIL
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Sincerely,

cc: Project File


Peter Battuello

PROJECT: Sesko Property Abatement

DRAFT COPY

CLIENT: City of Bremerton;

PMX #			BILLING MULTIPLIER:	STAFF	Project Manager	Project Engineer	Staff Engineer	Staff Scientist	Graphics	Word Processing	Clerical	TOTAL	TOTAL	Subtotals
275-2191-006					3.10	BILL RATES								
PHASE	TASK	ORG CODE			(b)(4) 1-95									
1	1		Site Inventory											
	2		Develop Abatement Criteria											
	3		Prepare Plans and Specifications											
	4		Bidding Assistance											
DRAFT COPY														
Labor Subtotal at Current Salary Rates					(b)(4) 1-95							\$12,054.29		
Salary Escalation				Estimated % of project completed before next salary increase			100%		Additional Labor Cost from salary escalation					
				Estimated % of next salary increase			4.0%							
In-House Expense		Item	Number	Unit Cost	Unit	Direct Cost	Markup %							
		Mileage	(b)(4) 1-95											
		Photocopies												
		Check prints												
		Final Plots												
		Misc.												
Outside Expenses			Description	Direct Cost	Markup %									
Other Expenses					10%									
					10%									
Subconsultants					10%									
												PROJECT TOTAL	\$12,626.54	

Prepared By: _____

(Project Manager)

Reviewed By: _____

(Division Manager)

Approved By: _____

(Office Manager)

EXHIBIT A

SCOPE OF WORK CITY OF BREMERTON SESKO PROPERTY ABATEMENT

The City of Bremerton has received a court order from the Superior Court of Washington in and for the County of Kitsap to abate a public nuisance created by unauthorized salvage yards operated within the City. The City has requested that Parametrix assist in the development of bid specifications for public solicitation of contractors to perform abatement activities. This scope of work describes the elements of work and provides justification for Parametrix' estimate of cost for developing abatement criteria, preparing plans and specifications, and assisting the City in the bidding and contractor selection process. Project costs related to contract management, quality control, cost and schedule tracking, and resource allocation are included in the individual task costs.

TASK 1: SITE INVENTORY

Goal: To identify and assess the influence of state and local laws and requirements for the removal, recycling, destruction and/or disposal of vehicles, boats, equipment and miscellaneous materials located at the subject properties.

Approach: Parametrix will conduct a general inventory of vehicles, boats, equipment and miscellaneous materials located at 3536 Arsenal Way and 1701 Pennsylvania Avenue in Bremerton, WA. The inventory will identify the quantity of items and the potential hazardous materials that will need to be addressed as part of the abatement process. Potential hazardous materials of interest include fuels, automotive liquids (oil, radiator fluids), batteries, asbestos containing materials, used solvents, paints, or other materials that may require special disposal procedures. Parametrix will use lead-paint swabs to qualitatively test painted materials (non-vehicle) that may require disposal at a landfill.

Objective: The objective of this work is to identify the quantities of materials to be removed and estimate the quantities of material types that will require separate disposal, such as a scrap yard, a recycle center, or a landfill.

Based on the inventory, Parametrix will contact regulatory agencies (State Patrol, Department of Licensing, Labor and Industries, and the City of Bremerton) and industry professionals to discuss the inventory and the legal requirements for removal and disposal of items. Issues related to the Hulk Laws, vehicle documentation, disposal site criteria, and disposal documentation will be quantified for incorporation into the abatement specifications. Parametrix will identify permit requirements for completing this work.

Assumptions: • This work does not include any collection, testing, or disposal of waste materials at off-site locations. No quantitative analysis will be conducted during this element of work.

- The City will coordinate all access and right-of-entry and provide security for inventory activities.
- The estimate of cost for is based on completing the inventory in two continuous working days. Dependent on site conditions and access requirements, additional time may be necessary.

Deliverables: Parametrix will prepare a Technical Memorandum that describes the inventory.

TASK 2: DEVELOP ABATEMENT CRITERIA

Goal: To identify and assess the influence of state and local laws and requirements for the removal, recycling, destruction and/or disposal of vehicles, boats, equipment and miscellaneous materials located at the subject properties. Also identify resources necessary to complete removal, destruction, and disposal activities.

Activities: Based on the inventory, Parametrix will contact regulatory agencies (State Patrol, Department of Licensing, Labor and Industries, and the City of Bremerton) and industry professionals to discuss the inventory and the legal requirements for removal and disposal of items. Issues related to the Hulk Laws, vehicle documentation, disposal site criteria, and disposal documentation will be quantified for incorporation into the abatement specifications. Parametrix will identify any permit requirements for completing this work.

Assumptions:

- This work will include one meeting with the City to discuss abatement criteria and the project approach.
- Based on the findings of this effort, additional activities other than those described in this scope of work may be required. Parametrix will identify any such additional work and provide revised scope and budget estimates, if required.

Deliverables: Prepare a Technical Memorandum identifying abatement criteria and requirements for project implementation.

TASK 3: PREPARE PLANS, SPECIFICATIONS, AND ESTIMATES

Goal: Prepare plans, specifications and an engineers estimate of probable cost for removal of automobiles, equipment, boats, and miscellaneous materials from the Sesko properties located at 3536 Arsenal Way and 1701 Pennsylvania Avenue, in Bremerton Washington.

Approach: Parametrix will prepare technical specifications, plans and an engineer's estimate of probable cost for the abatement activities. The specifications will be based on APWA standard specifications. Plans will include an access plan, a traffic control plan, and a temporary erosion control plan. Technical specifications will be incorporated into City of Bremerton contracting and bidding provisions and compiled into a package suitable for public solicitation of contractor bids.

Assumptions: The City of Bremerton will provide contract and bidding provisions. Parametrix will prepare technical specifications and drawings.

Deliverables:

- 16 copies of the bid package.
- Solicitation notice
- Engineers estimate of probable cost (60% and 100%).

TASK 4: BIDDING ASSISTANCE

Goal: Provide assistance to the City in the bidding process and selection of a contractor to perform this work.

Approach: Parametrix will respond to contractor inquiries on the bid specification. We will participate with the City on a pre-bid site walk to show contractors the job site and assist the City in the review of bids and award of contract.

Assumptions:

- One pre-bid site walk and one bid opening.
- The City will prepare and issue any addenda to the bid package.
- Abatement oversight and inspection are not included in this scope of work.

Deliverables: Meeting minutes.